

प्रो. पी. क्रिस्टोफर सेल्विन
कुलसचिव

Prof. P. Christopher Selvin
Registrar



वसुधैव कुटुम्बकम्
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होमी भाभा राष्ट्रीय संस्थान
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CIRCULAR

Sub: Grant of one year COVID extension for Ph.D. students who were in the third/fourth year during 2020 to 2022-Academic Calendar; Courses for doctoral students on AnuVidhya - Foreign Travel Assistance (FTA); one page report before the final settlement of the claim – reverting of the doctoral process to as existed, during the pre-pandemic period – Faculty/student Participation in conferences; information to Central Office- Extension activities - reg.

The following decisions of the Standing Committee of Deans (SCD) held on 24th April 2023 may be implemented in all the CIs/OCC of HBNI.

- i) *As per UGC guidelines, a circular (No. HBNI/RO/2022/656 dt. 7th June '22) was issued by HBNI granting pandemic-related extension to terminal students for the completion of their Ph.D up to 31.1.2023. One-year COVID extension will be granted for Ph.D. students who were in the third/fourth year during 2020 to 2022, on request.*
- ii) *All the CIs/OCC are requested to conduct at least one course in hybrid mode for the benefit of all the doctoral students under HBNI to gain credit points in academic programs. The details of the course may be included in the Academic Calendar and may be forwarded to the HBNI central office which will enable the Central office to display it on the Anu Vidhya website.*
- iii) *HBNI is providing Foreign Travel Assistance (FTA) for eligible doctoral students. On completion of the foreign tour, doctoral students need to submit at least a one-page report before the final settlement of the claim, which should include awards, if any, received by the student, during the visit. All the CIs/OCC are requested to forward suggestions for the enhancement of FTA along with detailed justifications after internal discussion at their Institute.*
- iv) *All the CIs/OCC are requested to restore the doctoral process to as existed, during the pre-pandemic period, as per HBNI ordinances. Any deviation from clause 2.13 for pre-synopsis presentation, and Clauses, 5.10 and 5.11 for Ph.D. Viva-Voce requires permission from VC, HBNI, as special cases with justifiable reasons.*



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- v) Participation of faculty members/ students in conferences and winning awards in National /International conferences and running research projects as Investigators/Co-Investigators/Team members are very important data for HBNI to report in NAAC-AQAR and NIRE. Hence, reports in this regard need to be forwarded to HBNI central office by all the faculty in the month of July every year. Likewise, HBNI affiliation adherence needs to be ensured in all the research publications (Book, Book Chapter, Journal, Conference Article, Invited Talk etc) by HBNI faculty/students following format given in the example below:

A. B. Author ^{a,b}

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^bHomi Bhabha National Institute, Anushaktinagar, Mumbai 400094

- vi) Participation of all the students in the extension activities should be indicated in APR (Annual Progress Report) submitted by the doctoral students. All the students should be encouraged to participate in at least one extension activity per year and the APR grading should also take into account this participation. Photographs of such events may kindly be forwarded to HBNI central office for uploading on the HBNI portal.



P.C. Selvin
10/7/23
(P.C. Selvin)

1. All the Directors of CIs/OC
2. All Deans (Academics) of CIs/OCC
3. HBNI's website